

League ID Number 04053901

## **LITTLE LEAGUE CONSTITUTION**

Approved on September 30, 2025, at the Annual Membership Meeting

## **ARTICLE I - NAME**

This organization shall be known as Capitola-Soquel Little League, hereinafter referred to as "CSLL."

## **ARTICLE II - OBJECTIVE**

### **SECTION 1**

The objective of CSLL shall be to implant firmly in the children of the community the ideals of good sportsmanship, honesty, loyalty, courage and respect for authority, so that they may be well adjusted, stronger and happier children and will grow to be good, decent, healthy and trustworthy citizens.

### **SECTION 2**

To achieve this objective, CSLL will provide a supervised program under the Rules and Regulations of little league Baseball, Incorporated. All Directors, Officers and Members shall bear in mind that the attainment of exceptional athletic skill or the winning of games is secondary, and the molding of future citizens is of prime importance. In accordance with Section 501-(c)-(3) of the Federal Internal Revenue Code, CSLL shall operate exclusively as a non-profit educational organization providing a supervised program of competitive baseball games. No part of the net earnings shall inure to the benefit of any private shareholder or individual; no substantial part of the activities of which is carrying on propaganda, or otherwise attempting to influence legislation, and which does not participate in or intervene in any political campaign on behalf of any candidate for public office.

## **ARTICLE III - MEMBERSHIP**

### **SECTION 1**

Eligibility. Any person sincerely interested in active participation to further the objective of CSLL may apply to become a Member.

### **SECTION 2**

Classes. There shall be the following classes of Members:

- A. Player Members. Any player candidate meeting the requirements of little league Regulation IV shall be eligible to compete for participation. Player Members shall have no rights, duties or obligations in the management or in the property of CSLL.
- B. Regular Members. Any adult person actively interested in furthering the objectives of CSLL may become a Regular Member. Regular Members of the league include all current Managers, Coaches, Volunteer Umpires, Board Members, Officers of the Board and any other person who is recognized by the Board as a volunteer in CSLL. Only Regular Members in good standing are eligible to vote at General Membership Meetings. The secretary shall maintain the roll of membership to qualify voting members.
- C. Honorary Members (Optional). Any person may be elected as Honorary Member by

the unanimous vote of all Directors present at any duly held meeting of the Board of Directors but shall have no rights, duties or obligations in the management or in the property of CSLL.

- D. Sustaining Members (Optional). Any person not a Regular Member who makes financial or other contribution to CSLL may by a majority vote of the Board of Directors become a Sustaining Member, but such person shall have no rights, duties or obligations in the management or in the property of CSLL.
- E. As used hereinafter, the word "Member" shall mean a Regular Member unless otherwise stated
- F. Regular members in good standing are defined as members who have submitted all necessary paperwork and have attended at least 2 Board of Directors meetings within the current fiscal year (as defined in Article XI, Section 7).

### SECTION 3

#### Other Affiliations.

- A. Members, whether Regular or Player, shall not be required to be affiliated with another organization or group to qualify as members of CSLL.
- B. Regular Members should not be actively engaged in the promotion and/or operation of any other baseball program.

### SECTION 4

Suspension or Termination. Membership may be terminated by resignation or action of the Board of Directors as follows.

- A. The Board of Directors, by a two-thirds vote of those present at any duly constituted Board Meeting, shall have the authority to discipline or suspend or terminate the membership of any Member of any class, including managers and coaches, when the conduct of such person is considered detrimental to the best interests of CSLL and/or Little League Baseball, Incorporated. The Member involved shall be notified of such meeting, informed of the general nature of the charges and given an opportunity to appear at the meeting to answer such charges.
- B. The Board of Directors shall, in case of a Player Member, give notice to the manager of the team for which the player is a Player Member. Said manager shall appear, in the capacity of an adviser, with the player before the Board of Directors or a duly appointed committee of the Board of Directors. The player's parent(s) or legal guardian(s) may also be present. The Board of Directors shall have full power to suspend or revoke such player's right to future participation by two-thirds vote of those present at any duly constituted meeting {quorum is required}.

## **ARTICLE IV - DUES FOR REGULAR MEMBERS {NOT PLAYERS}**

### SECTION 1

Dues for Regular Members may be fixed at such amounts as the Board of Directors shall determine for a particular fiscal year. (See Article XI, Section 7 for fiscal year of this league.) Note: Dues for Regular Members are separate from registration fees for Player Members, which are determined annually by the Board of Directors in accordance with

Regulation XIII (c). If no dues for Regular Membership are collected, Section 2 below does not apply.

## SECTION 2

Regular Members who fail to pay their fixed dues within twenty one (21) days of application to become a member may, by majority vote of the Board present at a Board meeting, be dropped from the rolls and shall forfeit all rights and privileges of membership.

## **ARTICLE V -GENERAL MEMBERSHIP MEETINGS**

### SECTION 1

Definition. A General Membership Meeting is any meeting of the membership of the league (including Special General Membership Meetings, Section 7). A minimum of one per year (Annual Meeting, see Section 6) is required.

### SECTION 2

Notice of Meeting. Notice of each General Membership Meeting shall be delivered personally, electronically or by mail to each Member at the last recorded address at least seven (7) days in advance of the meeting, setting forth the place, time and purpose of the meeting. In lieu of the above methods, notice may be given in such form as may be authorized by the Members, from time to time, at a regularly convened General Membership Meeting.

### SECTION 3

Quorum. At any General Membership Meeting, the presence in person or representation by absentee ballot of one fifth (20 percent) of the members in good standing (as defined in Article III - Membership) shall be necessary to constitute a quorum. If a quorum is not present, no business shall be conducted.

### SECTION 4

Voting. Only Regular Members in good standing shall be entitled to make motions and vote at General Membership Meetings. However, the Board of Directors may invite, admit and recognize guests for presentations or comments during General Membership Meetings. (Those eligible to take part at meetings of the Board of Directors are described in Article VI, Section 4.)

### SECTION 5

Absentee Ballot. For the expressed purpose of accommodating a Regular Member in good standing who cannot be in attendance at the Annual Meeting, or any General Membership Meeting at which new Board members will be elected, an absentee ballot may be

requested and obtained from the Secretary of the League. The absentee ballot shall be properly completed, signed and returned in a sealed envelope to the Secretary prior to the date of the election. The Secretary shall present all absentee ballots to the Election Chairman (appointed at the meeting) on the date of the meeting, prior to the voting portion of the election process.

## SECTION 6

Annual Meeting of the Members. The Annual Meeting of the Members of CSLL shall be held the Fourth Tuesday of September each year for the purpose of electing the Board of Directors, receiving reports, reviewing the Constitution, and for the transaction of such business as may properly come before the meeting.

- A. The Membership shall receive at the Annual Meeting of the Members of CSLL a report, verified by the President and Treasurer, or by a majority of the Directors, showing:
  - a. The condition of CSLL, to be presented by the President or his/her designate;
  - b. A general summary of funds received and expended by CSLL for the previous year, the amount of funds currently in possession of CSLL, and the name of the financial institution in which such funds are maintained;
  - c. The whole amount of real and personal property owned by CSLL, where located, and where and how invested;
  - d. For the year immediately preceding, the amount and nature of the property acquired, with the date of the report and the manner of the acquisition, the amount applied, appropriated or expended, and the purposes, objects or persons to or for which such applications, appropriations or expenditures have been made;
  - e. The names of the persons who have been admitted to regular membership in CSLL during such year. This report shall be filed with the records of CSLL and entered in the minutes of the proceedings of the Annual Meeting. A copy of such report shall be forwarded to Little League International.
- B. At the Annual Meeting, the Members shall determine the number of Directors for the ensuing year. The number of Directors elected shall be not less than seven (7).
- C. After the Board of Directors is elected, the Board shall meet to elect the officers. After the election, the Board of Directors shall assume the performance of its duties on October first. The Board's term of office shall continue until its successors are elected and qualified under this section.
- D. The Officers of the Board of Directors shall include, at a minimum, the President, Vice President of Operations, Vice President of Administration, Treasurer, Secretary, one or more Player Agents, a Safety Officer and one or more Coaching Coordinators (also referred to as Division Coordinators). The Board shall also include a minimum of one manager and one volunteer umpire. Only volunteer umpires may be elected to the Board.

## SECTION 7

Special General Membership Meetings. Special General Membership Meetings of the Members may be called by the Board of Directors or by the Secretary or President at their discretion. Upon the written request of ten (10) Members, the President or Secretary shall

call a Special General Membership Meeting to consider the subject specified in the request. No business other than that specified in the notice of the meeting shall be transacted at any Special General Membership Meeting. Such Special General Membership Meeting shall be scheduled to take place not less than ten (10) days after the request is received by the President or Secretary.

## SECTION 8

Rules of Order for General Membership Meetings. Robert's Rules of Order shall govern the proceedings of all General Membership Meetings, except where the same conflicts with this Constitution of CSLL.

## **ARTICLE VI - BOARD OF DIRECTORS**

### SECTION 1

Authority. The management of the property and affairs of CSLL shall be vested in the Board of Directors.

### SECTION 2

Increase in number. The number of Board of Directors so fixed at the Annual Meeting may be increased at any General Membership Meeting or Special Meeting of the Members. If the number is increased, the additional Directors may be elected at the meeting at which the increase is voted, or at any subsequent General Membership Meeting. All elections of additional Directors shall be by majority vote of all Regular Members present or represented by a properly executed and signed absentee ballot filed with the Secretary prior to the election meeting.

### SECTION 3

Vacancies. If any vacancy occurs in the Board of Directors, by death, resignation or otherwise, it may be filled by a majority vote of the remaining Directors at any regular Board meeting or at any Special Board Meeting called for that purpose.

### SECTION 4

Board Meetings, Notice and Quorum. Regular meetings of the Board of Directors shall be held immediately following the Annual Meeting and on such days thereafter as shall be determined by the Board.

- A. The President or the Secretary may, whenever they deem it advisable, or the Secretary shall at the request in writing of ten (10) Directors, issue a call for a Special Board Meeting. In the case of Special Board Meetings, such notice shall include the purpose of the meeting and no matters not so stated may be acted upon at the meeting.
- B. Notice of each Board meeting shall be given by the Secretary personally, electronically or by mail to each Director at least three (3) days before the time appointed for the meeting to the last recorded address of each Director.
- C. Seven (7) members of the Board of Directors shall constitute a quorum for the

- transaction of business, with at least four (4) of those being members of the Executive Committee. If a quorum is not present, no business shall be conducted
- D. Only members of the Board of Directors may make motions and vote at meetings of the Board of Directors. However, the Board of Directors may invite, admit and recognize guests for presentations or comments during Board meetings.

## SECTION 5

Duties and Powers. The Board of Directors shall have the power to appoint such standing committees as it shall determine appropriate and to delegate such powers to them as the Board shall deem advisable and which it may properly delegate.

The Board may adopt such rules and regulations for the conduct of its meetings and the management of CSLL as it may deem proper, provided such rules and regulations do not conflict with this Constitution.

The Board shall have the power by a two-thirds vote of those present at any regular Board or Special Board Meeting to discipline, suspend or remove any Director or Officer or Committee Member of CSLL in accordance with the procedure set forth in Article 111, Section 4 (a, b).

## SECTION 6

Rules of Order for Board Meetings. Robert's Rules of Order shall govern the proceedings of all Board of Directors meetings, except where the same conflicts with this Constitution of CSLL.

# **ARTICLE VII - DUTIES AND POWERS OF THE BOARD**

## SECTION 1

Appointments. The Board of Directors may appoint such other officers or agents as it may deem necessary or desirable, and may prescribe the powers and duties of each. Appointed officers or agents shall have no vote on actions taken by the Board of Directors unless such individuals have been elected to the Board by the membership or have been elected to fill a vacancy on the Board.

## SECTION 2

President. The President shall: Conduct the affairs of CSLL and execute the policies established by the Board of Directors.

- A. Present a report of the condition of CSLL at the Annual Meeting.
- B. Communicate to the Board of Directors such matters as deemed appropriate, and make such suggestions as may tend to promote the welfare of CSLL.
- C. Be responsible for the conduct of CSLL in strict conformity to the policies, principles, Rules and Regulations of Little League Baseball, Incorporated, as agreed to under the conditions of charter issued to CSLL by that organization.
- D. Designate in writing other officers, if necessary, to have power to make and execute

for/and in the name of CSLL such contracts and leases they may receive and which have had prior approval of the Board.

- E. Investigate complaints, irregularities and conditions detrimental to CSLL and report thereon to the Board or Executive Committee as circumstances warrant.
- F. Prepare and submit an annual budget to the Board of Directors and be responsible for the proper execution thereof.
- G. With the assistance of the Player Agent, examine the application and support proof-of-age documents of every player candidate and certify residence and age eligibility before the player may be accepted for tryouts and selection.

### SECTION 3

Vice President of Operations. The Vice President of Operations shall:

- A. Perform the duties of the President in the absence or disability of the President, provided he or she is authorized by the President or Board so to act. When acting, the Vice President of Operations shall have all the powers of that office.
- B. Administer and oversee all aspects of league operations as needed.
- C. Perform such duties as from time to time may be assigned by the Board of Directors or by the President.

### SECTION 4

Vice President of Administration. The Vice President of Administration shall:

- A. Perform the duties of the President in the absence or disability of the President and Vice President of Operations, provided he or she is authorized by the President or Board so to act. When acting, the Vice President of Administration shall have all the powers of that office.
- B. Administer league registration process, including regular season and post season.
- C. Perform such duties as from time to time may be assigned by the Board of Directors or by the President.

### SECTION 5

Secretary. The Secretary shall:

- A. Be responsible for recording the activities of CSLL and maintain appropriate files, mailing lists and necessary records.
- B. Perform such duties as are herein specifically set forth, in addition to such other duties as are customarily incident to the office of Secretary or as may be assigned by the Board of Directors.
- C. Maintain a list of all Regular, Sustaining and Honorary Members, Directors and committee members and give notice of all meetings of CSLL, the Board of Directors and Committees
- D. Keep the minutes of the meetings of the Members, the Board of Directors and the Executive Committee, and cause them to be recorded in a book kept for that purpose.

- E. Conduct all correspondence not otherwise specifically delegated in connection with said meeting and shall be responsible for carrying out all orders, votes and resolutions not otherwise committed.
- F. Notify Members, Directors, Officers and committee members of their election or appointment.

## SECTION 6

Treasurer. The Treasurer shall:

- A. Perform such duties as are herein set forth and such other duties as are customarily incident to the Office of Treasurer or may be assigned by the Board of Directors.
- B. Receive all monies and securities, and deposit the same in a depository approved by the Board of Directors.
- C. Keep records for the receipt and disbursement of all monies and securities of CSL, including the auxiliary, approve all payments from allotted funds and draw checks therefore in agreement with policies established in advance of such actions by the Board of Directors. All disbursements by check must have dual signatures.
- D. Prepare an annual budget, under the direction of the President, for submission to the Board of Directors at the Annual Meeting.
- E. Prepare an annual financial report, under the direction of the President, for submission to the Membership and Board of Directors at the Annual Meeting, and to Little League International.

## SECTION 7

Player Agent. The Player Agent shall:

- A. Record all player transactions and maintain an accurate and up- to-date record thereof.
- B. Receive and review applications for player candidates and assist the President in verifying residence and age eligibility.
- C. Conduct the tryouts, the player draft and all other player transaction or selection meetings.
- D. Prepare the Player Agent's list
- E. Prepare for the President's signature and submission to Little League International, team rosters, including players claimed, and the tournament team eligibility affidavit.
- F. Notify Little League International of any subsequent player replacements or trades.
- G. Administer the divisional player pool.

## SECTION 8

Safety Officer. The Safety Officer shall:

- A. Be responsible to create awareness, through education and information, of the opportunities to provide a safer environment for children and all participants of Little League.
- B. Develop and implement a plan for increasing safety of activities, equipment and facilities through education, compliance and reporting.

- a. NOTE: In order to implement a safety plan using education, compliance and reporting, the following suggestions may be utilized by the Safety Officer:
- C. Education - Should facilitate meetings and distribute information among participants including players, managers, coaches, umpires, league officials, parents, guardians and other volunteers.
  - D. Compliance - Should promote safety compliance leadership by increasing awareness of the safety opportunities that arise from these responsibilities.
  - E. Reporting - Define a process to assure that incidents are recorded, information is sent to League/district and national offices, and follow-up information on medical and other data is forwarded as available.

## SECTION 9

Coaching Coordinator(s) (also referred to as Division Coordinators).

The Coaching/Division Coordinator(s) shall:

- A. Represent coaches/managers in league;
- B. Present a coach/manager training budget to the board;
- C. Gain the support and funds necessary to implement a league-wide training program;
- D. Order and distribute training materials to players, coaches and managers;
- E. Coordinate mini-clinics as necessary;
- F. He or she may be assigned to one or more divisions;
- G. The Coaching/Division Coordinator for the Upper Divisions shall serve as the lead Coaching/Division Coordinator and contact person for Little League International.

## SECTION 10

League Information Officer. The League Information Officer shall:

- A. Set up and manage the league's official website (site authorized by Little League International);
- B. Develop and implement the league's social media strategy across platforms (e.g., Facebook, Twitter, Instagram) to enhance visibility and engagement;
- C. Assign online administrative rights to other local volunteers;
- D. Encourage creation of team web sites to managers, coaches, and parents;
- E. Ensure that league news and scores are updated online on a regular basis;
- F. Collect, post, and distribute important information on league activities including direct dissemination of fundraising and sponsor activities to Little League Baseball, Incorporated, the district, the public, league members, and the media;
- G. Serves as primary contact person for Little League and Active Team Sports regarding optimizing use of the Internet for league administration and for distributing information to league members and to Little League Baseball, Incorporated.

## SECTION 11

Sponsorship/Fundraising Manager. The Sponsorship/Fundraising Manager shall:

- A. Solicit and secure local sponsorships to support league operations.
- B. Collects and reviews sponsorship and fundraising opportunities

- C. Organizes and implements approved league fundraising activities
- D. Coordinates participation in fundraising activities
- E. Maintains records of monies secured through sponsorship and fundraising initiatives.

## SECTION 12

Concession Manager. The Concession Manager shall:

- A. Maintains the operation of concession facilities
- B. Organizes the purchase of concession products
- C. Responsible for the management of the concession sales at league events
- D. Schedules volunteers to work the concession booth during league events
- E. Collects and reviews concession related offers including coupons, discounts and bulk-purchasing opportunities
- F. Organizes, tallies and keeps records of concession sales and purchases.

## SECTION 13

General Counsel. General Counsel shall:

- A. Provide legal advice and guidance to the league's board and officers on various matters;
- B. Review and draft legal documents, contracts, and agreements relevant to league operations;
- C. Ensure compliance with local, state, and federal laws, including those specific to youth sports organizations;
- D. Assist in resolving disputes and addressing any legal issues that may arise;
- E. Serve as a liaison with external legal resources or counsel as necessary;
- F. Educate league officials and volunteers about legal obligations and best practices in youth sports.

## SECTION 14

Equipment Manager. The Equipment Manager shall:

- A. Be responsible for the procurement, distribution, collection, and inventory of all league equipment;
- B. Ensure that all equipment meets Little League International safety standards;
- C. Maintain records of equipment assignments to teams and managers;
- D. Recommend to the Board any necessary equipment purchases and present a budget for approval;
- E. Oversee the repair, replacement, and proper storage of equipment throughout the season;
- F. Coordinate with Division Coordinators and Managers to address equipment needs during the season;
- G. Provide an end-of-season report on equipment status and recommendations for the following year.

## SECTION 15

Facilities Coordinator. The Facilities Coordinator shall:

- A. Oversee the maintenance, improvement, and safety of all league fields and facilities;
- B. Coordinate field preparation and scheduling of maintenance with volunteers and/or outside vendors;
- C. Maintain relationships with school districts, municipalities, and other facility partners;
- D. Present to the Board a facilities maintenance and improvement budget for approval;
- E. Ensure compliance with all applicable safety and accessibility standards;
- F. Organize and oversee league workdays and special facility projects;
- G. Provide an end-of-season facilities report with recommendations for future improvements.

## SECTION 16

Team Parent Coordinator. The Team Parent Coordinator shall:

- A. Serve as the primary liaison between the Board and team parents;
- B. Help distribute league communications regarding events, schedule changes, and other announcements;
- C. Provide team parents with guidance and resources to support team operations;
- D. Coordinate and oversee team parent responsibilities, including scorekeeping, announcing, and other game-day duties;
- E. Assist with organizing non-baseball activities such as team gatherings, fundraisers, and volunteer sign-ups;
- F. Present to the Board any issues, concerns, or suggestions from team parents;
- G. Provide an end-of-season report summarizing team parent activities and recommendations for the following year.

## SECTION 17

Events Coordinator. The Events Coordinator shall:

- A. Plan, organize, and oversee league events such as Opening Day, Closing Ceremonies, tournaments, and fundraising activities;
- B. Work with the Board and other coordinators to ensure adequate volunteer support for events;
- C. Present an event budget to the Board for approval;
- D. Coordinate logistics including facilities, vendors, equipment, and scheduling for events;
- E. Communicate event details to players, families, and volunteers;
- F. Provide an end-of-season report on events with recommendations for future improvements.

## SECTION 18

Uniform Coordinator. The Uniform Coordinator shall:

- A. Manage the procurement, distribution, and collection of player and coach uniforms;
- B. Work with vendors to ensure timely delivery and quality of uniforms;
- C. Coordinate uniform sizing, ordering, and distribution with team managers;

- D. Maintain inventory records and report uniform needs to the Board;
- E. Present a uniform budget to the Board for approval;
- F. Provide an end-of-season report on uniform status and recommendations for the following year.

## SECTION 19

Scheduling Coordinator. The Scheduling Coordinator shall:

- A. Prepare and maintain the league's game and practice schedules in coordination with President, Division Coordinators, and the Facilities Coordinator;
- B. Work with district officials to schedule interleague and tournament play as required;
- C. Publish and distribute schedules to managers, coaches, umpires, and families;
- D. Manage rescheduling of postponed or canceled games and coordinate with all affected parties;
- E. Provide updates to the Board and Communications staff to ensure accurate and timely information;
- F. Provide an end-of-season report on scheduling challenges and recommendations.

## SECTION 20

Website and Technology Coordinator. The Website and Technology Coordinator shall:

- A. Maintain and update the league website to ensure timely communication of schedules, announcements, and resources;
- B. Manage league technology platforms including registration systems, communication tools, and social media integrations;
- C. Provide technical support to Board members and coordinators as needed;
- D. Ensure compliance with Little League International guidelines regarding online presence and data privacy;
- E. Present a technology budget to the Board for approval;
- F. Provide an end-of-season report on technology usage and recommendations for improvements.

## SECTION 21

Umpire Coordinator. The Umpire Coordinator shall:

- A. Recruit, train, schedule, and supervise league umpires;
- B. Ensure that umpires are knowledgeable about Little League rules and mechanics;
- C. Coordinate umpire training clinics and provide ongoing mentorship;
- D. Maintain umpire scheduling records and communicate assignments to umpires and managers;
- E. Present an umpire program budget to the Board for approval;
- F. Ensure proper equipment and uniforms for umpires;
- G. Provide an end-of-season report on umpire development and program needs.

## SECTION 22

Yearbook Coordinator. The Yearbook Coordinator shall:

- A. Plan, organize, and produce the league yearbook;
- B. Coordinate with photographers, team parents, and managers to collect team and individual photos;
- C. Manage the collection of sponsor advertisements, messages, and other yearbook content;
- D. Present a yearbook budget to the Board for approval;
- E. Ensure timely publication and distribution of the yearbook;
- F. Provide an end-of-season report on yearbook production and recommendations for future improvements.

## SECTION 23

Volunteer Coordinator. The Volunteer Coordinator shall:

- A. Recruit, assign, and manage volunteers to support league operations, events, and game-day activities;
- B. Maintain records of volunteer participation and compliance with Little League International background check requirements;
- C. Communicate volunteer needs and assignments to managers, team parents, and families;
- D. Coordinate volunteer recognition activities;
- E. Present a volunteer program budget to the Board for approval;
- F. Provide an end-of-season report on volunteer engagement and recommendations for improvements.

## **ARTICLE VIII - EXECUTIVE COMMITTEE**

### SECTION 1

The Board of Directors may appoint an Executive Committee, which shall consist of not less than three (3) nor more than eight (8) Directors, one of whom shall be the President of CSLL.

### SECTION 2

The Executive Committee shall advise with and assist the Officers of CSLL in all matters concerning its interests and the management of its affairs, and shall have such other powers as may be delegated to it by the Board, but in no event will the Executive Committee have authority over the Board of Directors.

### SECTION 3

At any meeting of the Executive Committee, a majority (at least 50 percent) of the total number of members then in office shall constitute a quorum for the transaction of business, and the act of a majority present at any meeting at which there is a quorum shall be the act of the Committee.

## **ARTICLE IX - OTHER COMMITTEES**

### **SECTION 1**

Nominating Committee. The Board of Directors may appoint a Nominating Committee consisting of three (3) Directors and other appointed Regular Members. The Committee shall investigate and consider eligible candidates and submit at the Annual Meeting a slate of candidates for the Board of Directors. The Committee shall also submit for consideration by the Board of Directors a slate of Officers and Committee Members.

### **SECTION 2**

Membership Committee. The Board of Directors may appoint a Membership Committee consisting of three {3} Directors and other appointed Regular Members. The Committee shall receive the names of prospective Honorary, Sustaining and Regular Members, investigate for eligibility and recommend those qualified for election at the annual, regular or any special meeting of the Members or the Board of Directors as the case may be.

### **SECTION 3**

Finance Committee. The Board of Directors may appoint a Finance Committee consisting of not less than three {3} nor more than five (5) Directors. The Treasurer shall be an ex-officio member of the Committee. The Committee shall investigate ways and means of financing CSLL including team sponsorships and submit recommendations. It shall be responsible for taking up collections at games, if such collections are authorized by CSLL, and shall turn over said collections to the Treasurer immediately after each game.

### **SECTION 4**

Building and Property Committee. (May be combined with Grounds Committee) The Board of Directors may appoint a Building and Property Committee consisting of three {3} Directors and other appointed Regular Members. The Committee shall investigate and recommend available, suitable sites and plans for development, including ways and means, the latter in cooperation with the Finance Committee. It shall be responsible for repair and improvement recommendations, other than normal maintenance, and supervise the performance of approved projects.

### **SECTION 5**

Grounds Committee. (May be combined with Building and Property Committee) The Board of Directors may appoint a Grounds Committee which shall be responsible for the care and maintenance of the playing field(s), buildings and grounds. It shall operate within the amount appropriated in the approved budget for that purpose.

## SECTION 6

Playing Equipment Committee. The Board of Directors may appoint a Playing Equipment Committee which shall secure bids on needed supplies and equipment and make recommendations for their purchase to the Board. The Committee shall be responsible for the proper issuance of such supplies and equipment and for the repair, cleaning and storage thereof at the close of the season.

## SECTION 7

Managers Committee. The Board of Directors may appoint a Managers Committee consisting of three (3) Directors. The Committee shall interview and investigate prospective managers and coaches, including those for the Minor League teams and recommend acceptable candidates to the President, for appointment and subsequent approval by the Board of Directors. It shall, during the playing season, observe the conduct of the managers and coaches and report its findings to the President of CSLL. It shall, at the request of the President or Board of Directors, investigate complaints concerning managers and coaches and make a report thereof to the President or Board of Directors as the case may be.

## SECTION 8

Umpire Committee. The Board of Directors may appoint an Umpire Committee consisting of three (3) Directors and other appointed Regular Members. The CSLL President shall be chairman of any such Committee. The Committee shall recruit, interview and recommend to the President for appointment a staff of umpires, including a chief umpire and replacements. When appointed, the staff of umpires shall be under the personal direction of the CSLL President, assisted by the Chief Umpire who shall train, observe and schedule the staff.

## SECTION 9

District Committee. The Board of Directors may appoint a District Committee consisting of the CSLL President as chairman and two (2) other Directors. The Committee shall assist the District Administrator in interleague district functions including the selection of members of the District Administrator's Advisory Committee and the selection of tournament sites and area tournament directors.

## SECTION 10

Auxiliary Committee. The Board of Directors may appoint an Auxiliary Committee consisting of the CSLL Treasurer and two (2) other Directors and other appointed Regular Members. The Committee shall coordinate the activities of the Auxiliary. It shall review and evaluate auxiliary projects for raising money and disposition of profits, and make recommendations to the Board. The Board of Directors shall approve in advance all projects and actions of the Auxiliary.

## SECTION 11

Auditing Committee. The Board of Directors may appoint an Auditing Committee consisting of three (3) Directors. The President, Treasurer or signatories of checks are not eligible. The Committee will review CSLL's books and records annually prior to the Annual Meeting and attach a statement of its findings to the annual financial statement of the President and Treasurer; or may, if directed by the Board of Directors or Membership, secure the services of a Certified Public Accountant to accomplish such review.

## SECTION 12

Minor League Committee. The Board of Directors may appoint a Minor League Committee consisting of three (3) Directors. The Chairman of the Committee shall be the Minor League Vice President and be responsible to the CSLL President for the proper conduct of the Minor League operation.

## **ARTICLE X-AFFILIATION**

### SECTION 1

Charter. CSLL shall annually apply for a charter from little league Baseball, Incorporated, and shall do all things necessary to obtain and maintain such charter. CSLL shall devote its entire energies to the activities authorized by such charter and it shall not be affiliated with any other program or organization or operate any other program.

### SECTION 2

Rules and Regulations. The Official Playing Rules and Regulations as published by Little League Baseball, Incorporated, Williamsport, Pennsylvania, shall be binding on CSLL

### SECTION 3

Local Rules, Ground Rules and/or Bylaws. The local rules, ground rules and/or bylaws of CSLL shall be adopted annually by the Board of Directors at a meeting to be held not less than one month previous to the first scheduled game of the season, but shall in no way conflict with the Rules, Regulations and Policies of little League Baseball, Incorporated, nor shall they conflict with this Constitution. The local rules, ground rules and/or bylaws of CSLL are not considered part of this Constitution.

## **ARTICLE XI - FINANCIAL AND ACCOUNTING**

### SECTION 1

Authority. The Board of Directors shall decide all matters pertaining to the finances of CSLL and it shall place all income including Auxiliary funds, in a common league treasury, directing the expenditure of funds in such manner as will give no individual or team an advantage over those in competition with such individual or team.

## SECTION 2

Contributions. The Board shall not permit the contribution of funds or property to individual teams but shall solicit funds for the common treasury of CSLL, thereby to discourage favoritism among teams and to endeavor to equalize the benefits of CSLL

## SECTION 3

Solicitations. The Board shall not permit the solicitation of funds in the name of Little league Baseball, Incorporated unless all of the funds so raised be placed in the CSLL treasury.

## SECTION 4

Disbursement of Funds. The Board shall not permit the disbursement of CSLL funds for other than the conduct of Little League activities in accordance with the rules, regulations and policies of little League Baseball, Incorporated. All disbursements shall be made by check. All checks shall be signed by the CSLL Treasurer and such other officer or officers or person or persons as the Board of Directors shall determine.

## SECTION 5

Compensation. No Director, Officer or Member of CSLL shall receive, directly or indirectly any salary, compensation or emolument from CSLL for services rendered as Director, Officer or Member.

## SECTION 6

Deposits. All moneys received, including Auxiliary Funds, shall be deposited to the credit of CSLL in/at Santa Cruz County Bank.

## SECTION 7

**Fiscal year.** The fiscal year of CSLL shall begin on October 1 and shall end on September 30. (Note: The above fiscal year must be chosen if CSLL intends to qualify under the little League Baseball, Incorporated, Group Tax ID Number.)

## SECTION 8

Distribution of Property upon Dissolution. Upon dissolution of CSLL and after all outstanding debts and claims have been satisfied, the Members shall direct the remaining property of CSLL to another Federally Incorporated entity which maintains the same objectives as set forth in Article II of this Constitution, which are or may be entitled to exemption under Section 501-(c)-(3) of the Internal Revenue Code or any future corresponding provision.

## **ARTICLE XII -AMENDMENTS**

This Constitution may be amended, repealed or altered in whole or in part by a majority vote at any duly organized meeting of the Members provided notice of the proposed change is included in the notice of such meeting.

Draft of all proposed amendments shall be submitted to Little League Baseball, Incorporated, for approval before implementation.

This Constitution was approved by the Capitola-Soquel Little League Membership on September 30, 2025

Sven Stafford  
President